



TOWN OF MARSHALL ANNUAL CHRISTMAS PARADE ENTRY FORM

Saturday, December 12th at 11:00 am | Line-up begins at 9:30 am

SUBMISSION & PARKING INFORMATION:

- Drop off at Town Hall or email to administrator@townofmarshall.org
- The Town is providing Santa. Please do not duplicate.
- Parking, line up instructions, and other information will be provided to each participant by December 4, 2026.

1. Organization & Contact Information

Name of Organization: _____

Contact Name & Phone: _____

Email Address: _____

2. Type of Entry (Check One)

- | | |
|---|--|
| ☐ School Float / Vehicle | ☐ Business / Commercial Float / Vehicle |
| ☐ Emergency Vehicle | ☐ Pageant Winner |
| ☐ Marching Band | ☐ Horse Riders |
| ☐ Church Float / Vehicle | ☐ Walking / Dance Group |
| ☐ Vintage Vehicle | ☐ Club Float / Vehicle |
| ☐ Elected Official | ☐ Other: _____ |

3. Description of Entry / Announcement Script

Please provide a brief description of your entry for parade announcers:

4. Parade Rules and Guidelines

- **Safety** is our primary concern. Please help us reduce risk by being observant of your surroundings, particularly children, along the parade route.
- Entries must pertain to the Holiday season.
- Candy may be thrown out along the parade route. If thrown from a vehicle, please toss candy from the side of vehicles toward the sidewalk and not at individuals. Do not throw objects toward the front of the vehicle.
- Entries with animals must be preapproved prior to the parade. All entries with animals must provide their own clean-up during the line-up and along the parade route. All approved animals must be accompanied by their owner.
- No open wheel trailers. All trailers must have fenders that cover the wheels.
- No alcohol use is allowed.
- No Santa's or Mrs. Claus. The Town will be providing Santa, please do not duplicate.
- Cancellation Policy: Cancellation information will be announced via the Town of Marshall website, Facebook page, and should a cancellation be necessary, the parade will not be rescheduled.

5. Liability Waiver & Acknowledgment

I have voluntarily submitted an entry application to the Town of Marshall to participate in the annual Christmas Parade and hereby acknowledge that the information I have provided on this application is accurate and complete. I acknowledge that it is my responsibility to carry full and complete insurance coverage on my vehicle/float/entry. I acknowledge that there are risks of injury in such an event, and hereby assume all responsibility and risk for injuries, loss or damage sustained by me, my animals, my property, or anyone or anything in my care while participating in the parade. I hereby release and forever discharge the Town of Marshall and associated parade organizers, their board members, employees or agents from any responsibility or liability from any injuries that may occur by whatever source or nature while participating in the parade.

At this event, photos and videos may be recorded. By participating in this event, you are granting permission for any photos/video to be used for educational, archival or promotional purposes.

By signing below, I acknowledge that I have read and understand the foregoing statement and agree to the terms and conditions of this document in full.

Signature

Date